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Republic of the Philippines  
Senate  
**JOB ORDER**

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BY: Man TIME  
OFFICE OF THE DEPUTY SECRETARY  
ADMINISTRATIVE AND FINANCIAL SERVICES

Requesting Dept./Group: **MAINT. & PHYSICAL FACILITIES SVC**  
P.R. No. **PR-23-03-200**  
TO **OEM INDUSTRIAL PARTS & CONSTRUCTION SERVICES CORPORATION**  
878 Unit B Himlayan Road Pantranco Compound, Pasong TAmo, Tandang Sora, Quezon City  
Attention: **FERNANDO C. DESAMITO**  
TIN **008-995-154-000**

Job Order No. **JO 23-03-029**  
Date: **07-August-2023**

Certified Funds Available:  
**JUDITH C. JEBULAN**  
Director III, Legislative Accounting Service

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
1	LOT	<b>Supply of labor and materials for the repair of emergency exits at the following offices:</b> <b>LBRMO (COS, O/S LEGARDA)</b> Dismantling of fixed panel (1107mm x 3308mm) 12mm thk, clear glass Analok finish, aluminum frame double roller 4 kinds, plastic guide, mohair silicon <b>SEPO</b> Dismantling of Sliding Door (1107mm x 3308mm) replacement of 2pcs. Roller aluminum frame re-sealant <b>COMMITTEE "B"</b> Dismantling of sliding Window (1043mm x 1502mm) replacement of 2pcs. Roller aluminum frame re-sealant NOTE: - Price is VAT inclusive The contractor/bidder shall conduct an ocular inspection of actual site and shall verify measurements. Any discrepancy in the measurement or dimensions and extent of work shall not be entertained. The contractor/bidder shall finish the project without any additional cost to the Senate. Completion period: 14 calendar days Nothing Follows	68,160.00	68,160.00

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LEGISLATIVE ACCOUNTING SERVICE  
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By: [Signature] Time: 8:25  
Administrative Management Bureau

Page 1 of 1 **Grand Total : P68,160.00**

(Total amount in words) **Sixty-Eight Thousand One Hundred Sixty Pesos Only**

The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed **14 Calendar days**

RECOMMENDING APPROVAL:

APPROVED BY:

[Signature]  
**ATTY. ARNEL JOSE S. BAÑAS**  
DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES

[Signature]  
**ATTY. RENATO N. BANTUG JR.**  
SENATE SECRETARY

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPED BY PPS PER APPROVED ABSTRACT OF BIDS NO. **AB 23-03-000** COPIED ON 7/18/2023 AND PER BAC ADVISORY RE AWARD DTD 7/31/2023

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